# Forest Lodge Public School Works notification | 21 November 2024

Dear staff, parents, carers and neighbours,

We are excited to announce that Forest Lodge Public School will undergo an upgrade to provide upgraded learning spaces to better meet the needs of the school community.

### **Project overview**

Works that will be undertaken as part of this upgrade include:

- Creating a new administration space at the front of the school in Building A to improve security and greeting services.
- Converting the existing administration space in Building A into a teachers' hub.
- Reconfiguring the current staffroom in Building A into a new classroom with a designated practical activities area.
- Upgrading the pedestrian front entrance along Bridge Road to install security cameras and intercom services.
- Upgrading the school's ICT services, including enhanced internet and WiFi capabilities through a dedicated Master Control Room in Building A.

### **Timing of works**

Works are expected to start the week of Monday 2 December 2024 and be finished in time for students and staff to enjoy from Day 1 Term 1 2025. The hours of work Monday to Friday will be between 7 am and 5 pm, and Saturdays between 7 am and 1 pm.

During this time one classroom in Building A will be temporarily relocated to a classroom in Building E. There will be no further impact on school operations during the works.

## **Access Arrangements**

Temporary fencing will be installed around the areas of work. Outside of school hours care (OOSHC) will operate as usual during the construction period.

Access to the school will not be disrupted. Pedestrian entry and exit to the school grounds will remain available at all times.

All work vehicles will park within the school grounds and there will be no trucks entering or exiting the school site.





# Health and safety measures

All work will be done in accordance with work, health and safety laws.

All work will be completed by licensed contractors in strict accordance with all applicable legislation, regulations, policies, and guidelines.

The health, safety, and wellbeing of the school and the local community is our highest priority.

#### More information

If you have any questions about this project, please contact the NSW Department of Education during business hours using the details below.

Thank you for your cooperation during this important work.



