

ENVIRONMENTAL MANAGEMENT PLAN



ANNEXURE G

UNEXPECTED CONTAMINATION AND HERITAGE FINDS PROTOCOL

DOCUMENT TITLE	ENVIRONMENTAL MANAGEMENT PLAN	DOCUMENT CREATED	18 FEBRUARY 2019
REVISION	2	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	46 of 48

PEOPLE WHO BUILD

UNEXPECTED AND HERITAGE FINDS PROTOCOL

NEW MARSDEN PARK PUBLIC SCHOOL

PROJECT NO.

CLIENT – SCHOOLS INFRASTRUCTURE NSW

CLIENT PROJECT REFERENCE – SINSW00027/19

ADCO PROJECT NUMBER - 3429

REVISION NO

0

HEALTH AND SAFETY MANAGEMENT PLAN




VERSION CONTROL

Rev. No.	Issue Date	Approved By	Position	Details
0	25/06/20	Dean Israel	Project Manager	SSD Compliance

ADCO PROJECT PERSONNEL CONSULTATION AND SIGN OFF

We, the undersigned, confirm that we have been consulted on the contents of this document, read and understood the contents of this document, and agree to implement the requirements of this Plan on this project site

Name	Position	Signature	Date
Matthew Wilkinson	Construction Manager		
Dean Israel	Project Manager		25/06/20
Matthew Wilson	Contracts Administrator		
Paul Gower	Site Manger		
Scott Wilson	Senior HSE Adviser		
Michael Brombal	HSE Adviser		

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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	2 of 20

HEALTH AND SAFETY MANAGEMENT PLAN



CONTENTS

VERSION CONTROL	2
ADCO PROJECT PERSONNEL CONSULTATION AND SIGN OFF.....	2
INTRODUCTION.....	4
PRINCIPAL CONTRACTORS DETAILS	5
PROJECT INFORMATION	5
SITE REQUIREMENTS.....	9
OVERVIEW	10
GENERAL PRINCIPALS FOR ASBESTOS CONTAINING MATERIALS (ACM)	10
UNEXPECTED HERITAGE FINDS (UHF).....	11
TRAINING	11
PROCEDURE IN THE EVENT OF AN UNEXPECTED FIND.....	12
INCIDENTS RESPONSE FLOW CHART.....	14
LEGAL AND OTHER REQUIREMENTS	15
PROJECT MANAGEMENT STRUCTURE	16
ORGANISATIONAL RESPONSIBILITIES	17
ENVIRONMENTAL RISK REGISTER	18
ANNEXURE A – ADCO HERITAGE GENERAL REQUIREMENTS.....	20

DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	3 of 20

HEALTH AND SAFETY MANAGEMENT PLAN



INTRODUCTION

MANAGEMENT SYSTEM AND DOCUMENTATION

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ADCO PERSONNEL SIGN OFF

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INFORMATION SUPPLY TO SUBCONTRACTORS

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PLAN REVIEW

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DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	4 of 20

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		PAGE	46 of 48

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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	2 of 20

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CONTENTS

VERSION CONTROL	2
ADCO PROJECT PERSONNEL CONSULTATION AND SIGN OFF.....	2
INTRODUCTION.....	4
PRINCIPAL CONTRACTORS DETAILS	5
PROJECT INFORMATION	5
SITE REQUIREMENTS.....	9
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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	3 of 20

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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	4 of 20

HEALTH AND SAFETY MANAGEMENT PLAN



PRINCIPAL CONTRACTORS DETAILS

Name	State Address	ABN
ADC O Constructions Pty Ltd	Address	Level 2, 7-9 West Street
	Suburb	North Sydney
	State	NSW
	Phone	02 8437 5000

PROJECT INFORMATION

Project Description

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In addition to the main works the project also includes the design and construction of a Temporary 'Pop-up' school to service the local community until the main permanent school is complete. The temporary school comprises of demountable classrooms connected by raised timber walkways, timber framed awnings, asphalt pavements and external works and services. Upon completion of the main school the Temporary school will be dismantles and the remaining playing field and external works will be completed.

Project Address

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DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	5 of 20

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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	4 of 20

HEALTH AND SAFETY MANAGEMENT PLAN



PROGRAM

Project Duration

Milestone 1A - Early Works Phase: February – May 2020

Milestone 1B – Temporary School : July 2020 – January 2021

Milestone 2 – Main School: July 2020 – July 2020

Milestone 3 – Temporary School Decant and External Works: July 2021 – December 2021

Separable Portions

Nil

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DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	6 of 20

SITE VIEW



Site Establishment Plan is subject to change throughout project delivery. Any changes will be communicated to workers through project consultative forums.

DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	7 of 20

HEALTH AND SAFETY MANAGEMENT PLAN



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REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	6 of 20

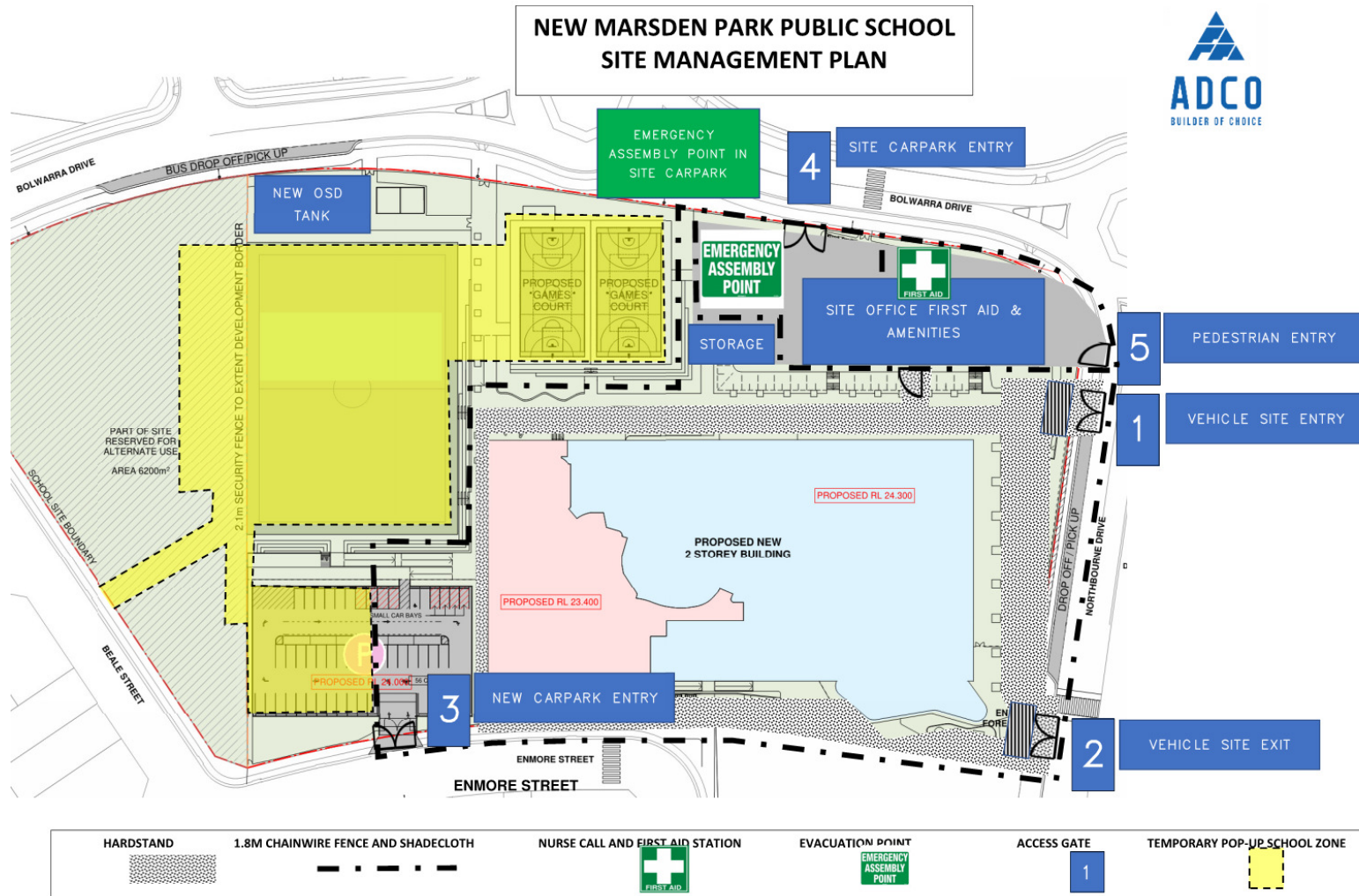
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DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	7 of 20

SITE ESTABLISHMENT PLAN



DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	8 of 20

UNEXPECTED AND HERITAGE FINDS PROTOCOL



SITE REQUIREMENTS

SITE ACCESS

Main Site Vehicle Entry Location	Northbourne Drive – Gate 1
Visitor Entry Locations	Northbourne Drive – Gate 5
Main Vehicle Entry Location	Northbourne Drive – Gate 1
Secondary Vehicle Entry Point	Northbourne Drive – Gate 2
Site Carpark Entry Point	Bolwarra Drive – Gate 4

WORK HOURS

Working Hours	7am – 6pm Monday to Friday inclusive
	8am – 1pm Saturdays
	No work may be carried out on Sundays or Public Holidays

CONTACTS

24-hour Project Contacts	Project Manager – Dean Israel 0413 777 152
	Site Manager – Paul Gower 0413 425 089

DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	9 of 20

UNEXPECTED AND HERITAGE FINDS PROTOCOL



PROCEDURE IN THE EVENT OF AN UNEXPECTED FIND

Should an unexpected find of potential contamination be encountered during the works, the following procedure (Steps 1 to 13) should be followed with reference to the Incident Response Flow Chart.

It must additionally be ensured that implemented procedures are in accordance with other adopted site documentation, such as the Environmental Management Plan, Health and Safety Management Plan and The ADCO Way.

1. Stop work in the potentially contaminated area as soon as it is safe to do so and move to a designated meeting point or safe area. Excavation will cease in the vicinity of the discovery.
2. Contact the ADCO Site Manager.
3. A suitable person must assess the potential risk to human health and the environment posed by the unexpected find and assess if evacuation or emergency services need to be contacted. A suitably experienced environmental consultant should undertake an assessment of any unexpected finds and determine any further actions required e.g. sampling and/or validation of material, potential for remediation and/or management.
4. Site Manager to delineate an exclusion quarantine zone around the area using fencing and or appropriate barriers and signage.
5. Project Manager or HSE Manager to arrange inspection by external Environmental / Heritage Consultant to assess the unexpected find and provide advice as follows:
 - / Preliminary assessment of the find and need for immediate management controls (if any).
 - / What further assessment and/or remediation works are required and how such works are to be undertaken in accordance with contaminated site regulations and guidelines.
 - / Preparation of a remedial action plan for large scale contamination or specification for smaller or minor volumes of material (if necessary).
 - / Remediation works required (where applicable).
 - / Validation works required following remediation works (if applicable).
6. Works are not to recommence in the affected area until appropriate advice has been obtained from the environmental consultant or suitably qualified person and they have provided clearance. Excavation will not recommence until the extent of the contamination has been assessed and, if necessary, a remedial action plan (RAP) has been prepared.
7. Air monitoring requirements are to be advised by an Environmental Consultant.
8. If it is deemed safe to do so, the environmental consultant will provide clearance for works to proceed in the affected area. If it is not considered to be safe, works must remain on hold until appropriate assessment, remediation and / or validation measures have been actioned.
9. Excavated material from remedial activities will be separated from other materials and stockpiled for assessment. Sampling of the materials will be undertaken in accordance with the relevant guidelines or professional judgement where justification is applied. Samples will be analysed for a range of analytes as required for beneficial reuse or offsite disposal.
10. For materials requiring offsite disposal, laboratory results will be assessed to determine the appropriate waste classification of the material in accordance with the NSW EPA Waste Classification Guidelines (2014). Depending on the classification, materials will be transported to an appropriate waste facility that is licensed to accept waste of the relevant classification or beneficially reused if appropriate.

DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	12 of 20

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REVISION	0	DATE OF THIS REVISION	25 JUNE 2020
		PAGE	12 of 20

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		PAGE	9 of 20

UNEXPECTED AND HERITAGE FINDS PROTOCOL



OVERVIEW

ADCO Constructions (ADCO) implements an integrated safety and environmental management system on all projects, which are known as The ADCO Way. Our HSE (Health, Safety and Environment) Management System, documents the manner in which construction-related activities are required to be completed on ADCO project sites. This Management Plan provides guidance to site personnel in the event that an unexpected find is encountered on site.

An unexpected find can be defined as:

- / Any unanticipated archaeological discovery;
- / Buried or surface asbestos containing materials;
- / Buried waste materials;
- / Septic or Underground Storage Tanks;
- / Animal burial pits;
- / Discoloured and odorous soils and groundwater/seepage.

GENERAL PRINCIPALS FOR ASBESTOS CONTAINING MATERIALS (ACM)

ADCO's principles of asbestos management have been adapted from general principles published in the Code of Practice for the Management and Control of Asbestos in Workplaces [NOHSC: 2018 (2005)]. These principles are summarised below:

- / Consideration should be given to the removal of ACM during any renovations, refurbishments or maintenance work in preference to other control measures such as encapsulation, enclosure and sealing.
- / The WHS Regulation requires all ACM within the construction area to be labelled.
- / Where ACM is identified or presumed, the locations and type of ACM are to be recorded in the ACM Register located within the Asbestos management plan folder.
- / A risk assessment must be performed on all identified or presumed ACM.
- / Control measures must be established to prevent exposure to airborne asbestos fibres and should take into account the results of risk assessments conducted for the identified or presumed ACM.
- / All workers and contractors on site must be advised of the ACM Register at time of induction, and as requested, permitted access to the register for their review
- / Only competent persons should undertake the identification of ACM.
- / All workers and contractors on site where ACM are present or presumed to be present, and all other persons who may be exposed to ACM as a result of being on the premises, must be provided with full information on the occupational health and safety consequences of exposure to asbestos and appropriate control measures. The provision of this information should be recorded.
- / Reasonable steps must be taken to identify all possible locations of ACM within the site.
- / Once a risk assessment has been completed and controls established, a SWMS is to be developed and submitted to ADCO's site management team for approval

DOCUMENT TITLE	UNEXPECTED AND HERITAGE FINDS PROTOCOL	DOCUMENT CREATED	03 FEBRUARY 2020
REVISION	0	DATE OF THIS REVISION	25 JUUNE 2020
		PAGE	10 of 20

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		PAGE	5 of 20