

North Sydney (Demonstration) Public School

Bay Rd. Waverton. NSW. 2060.
(02) 9955 2822

Out of Hours Event Management Plan v2



Project: North Sydney Public School Upgrade Compliance
SSD 11869481



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Management Plan

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1. Introduction

The Out of Hours Event Management Plan (OHEMP) for North Sydney Demonstration Public School has been developed to ensure that all events held on the school premises outside regular operating hours align with the policies and regulations of the North Sydney Local Government Area (LGA). Additionally, this plan aims to address the requirements outlined in State Significant Development (SSD - 11869481) Conditions E1 to E4 in New South Wales (NSW).

The site is located at 182 Pacific Highway, North Sydney. The site adjoins the North Sydney Central Business District (CBD) and is located approximately 3 kilometres north-east of the Sydney CBD. The site is approximately 650 metres from Waverton Train Station and 900 metres from North Sydney Train Station (Figure 1).

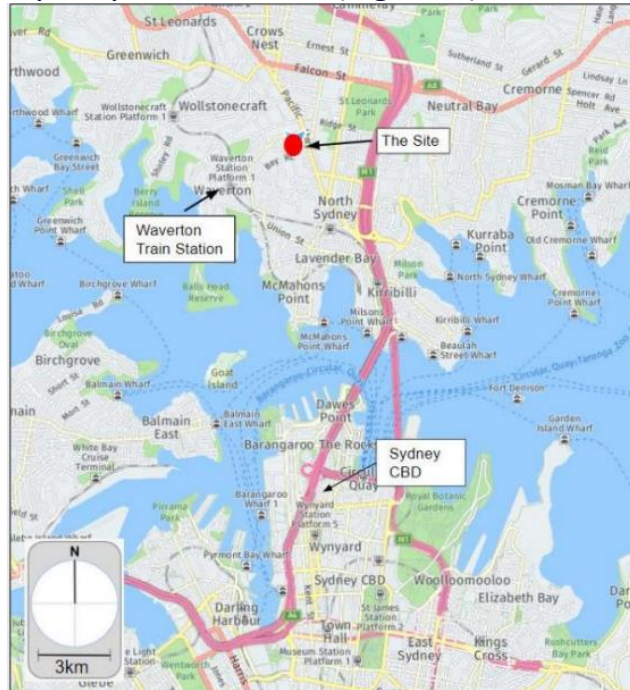


Figure 1 | Regional Context Map (Base source: Nearmap 2022)

**(From NSW Department of Planning and Environment: State Significant Development Modification Assessment (SSD 11869481 MOD 2) March 2023).*

2. Event classification

Events will be classified into three categories based on their scale and impact:

Small-Scale Events: Events with minimal impact on the premises and local community (less than 100 people).

Medium-Scale Events: Events that have a moderate impact on the premises and require some community awareness (101 – 999 people).

Large-Scale Events: Significant events that may have a considerable impact on the premises and require comprehensive community engagement and approval processes (> 1000 people).

3. Approval and Notification

Small-Scale Events: Approval from the school principal is sufficient.

Medium-Scale Events: Approval from the school principal and notification to the local community through online channels, where appropriate.

Large-Scale Events: Approval from the school principal, consultation with the North Sydney Council, and extensive community engagement.

4. Compliance with Regulations

All events must adhere to the following regulations:

Noise Restrictions: Events should comply with the North Sydney Council's noise regulations to minimise disturbance to local residents.

Traffic and Parking: Adequate parking arrangements and traffic control measures must be in place to prevent congestion.

Waste Management: A waste management plan should be implemented to ensure proper disposal and recycling.

Safety and Security: Events must have a comprehensive safety plan, including crowd management and emergency procedures.

Accessibility: The premises should be accessible to all attendees, including those with disabilities.

5. State Significant Development (SSD) Conditions:

The following requirements (E1 to E4) will be addressed for SSD compliance:

E1. Prior to the commencement of the first out of hours events (school use) run by the school that involves 100 or more people, the Applicant is to prepare an Out of Hours Event Management Plan (School Use) and submit it to the Council and Planning Secretary in consultation with Council

E2. The Out of Hours Event Management Plan must be implemented by the Applicant for the duration of the identified events or use.

E3. Prior to the commencement of out of hours events (Community Use) run by the external parties that involve 100 or more people, the Applicant is to prepare an Out of Hours Event Management Plan (Community Use) in consultation with Council and submit it to the Council and Planning Secretary for information.

E4. The Out of Hours Event Management Plan must be implemented by the Applicant for the duration of the identified community event or use.

5.1 Travel

Bus routes from this stop:

[265 Lane Cove to North Sydney via Greenwich](#)

[568W North Sydney Demonstration School to Wollstonecraft Station](#)

[664W North Sydney Demonstration School to Milsons Point](#)

[665W Milsons Point to Crows Nest](#)

[667W North Sydney Demonstration School to McMahons Point](#)

Trains:

The school is located 650 metres from Waverton Train Station and 900 metres from North Sydney Train Station.

Public transport options to North Sydney Public School

Line	Name	Frequency	
T1	North Shore & Western Line	Moderate Frequency (5-10 services per hour)	
T9	Northern Line	Low Frequency (2-4 services per hour)	
CCN	Central Coast & Newcastle Line	Low Frequency (1-2 services per hour)	
Route	Description	Services	
265	Lane Cove to North Sydney via Greenwich	1 modified bus route for school service during AM Peak	
Route	Description	Route	Description
115	Chatswood to City Bridge St via North Sydney	286	Denistone East to Milsons Point via St Leonards & North Sydney
200	Gore Hill to Bondi Junction	287	Ryde to Milsons Point via St Leonards & North Sydney
252	Gladesville to City King Street Wharf via North Sydney	290	Epping to City Erskine St via Macquarie University & North Sydney
254	Riverview to McMahons Point	291	Epping to McMahons Pt
261	Lane Cove to City King Street Wharf via Longueville	230	Gore Hill to Mascot
Route	Description	Services	
265	Lane Cove to North Sydney via Greenwich	1 modified bus route for school service during AM Peak	
568W	North Sydney Demonstration School to Wollstonecraft Station	1 School PM service	
664W	North Sydney Demonstration School to Milsons Point	1 School PM service	
665W	Milsons Point to Crows Nest	1 School PM service	
667W	North Sydney Demonstration School to McMahons Point	1 School PM service	

* From SINSW, October 2023

Bicycles:

The school has a designated bicycle rack area next to McHatton Street.

Cars:

The school encourages carpooling where possible.

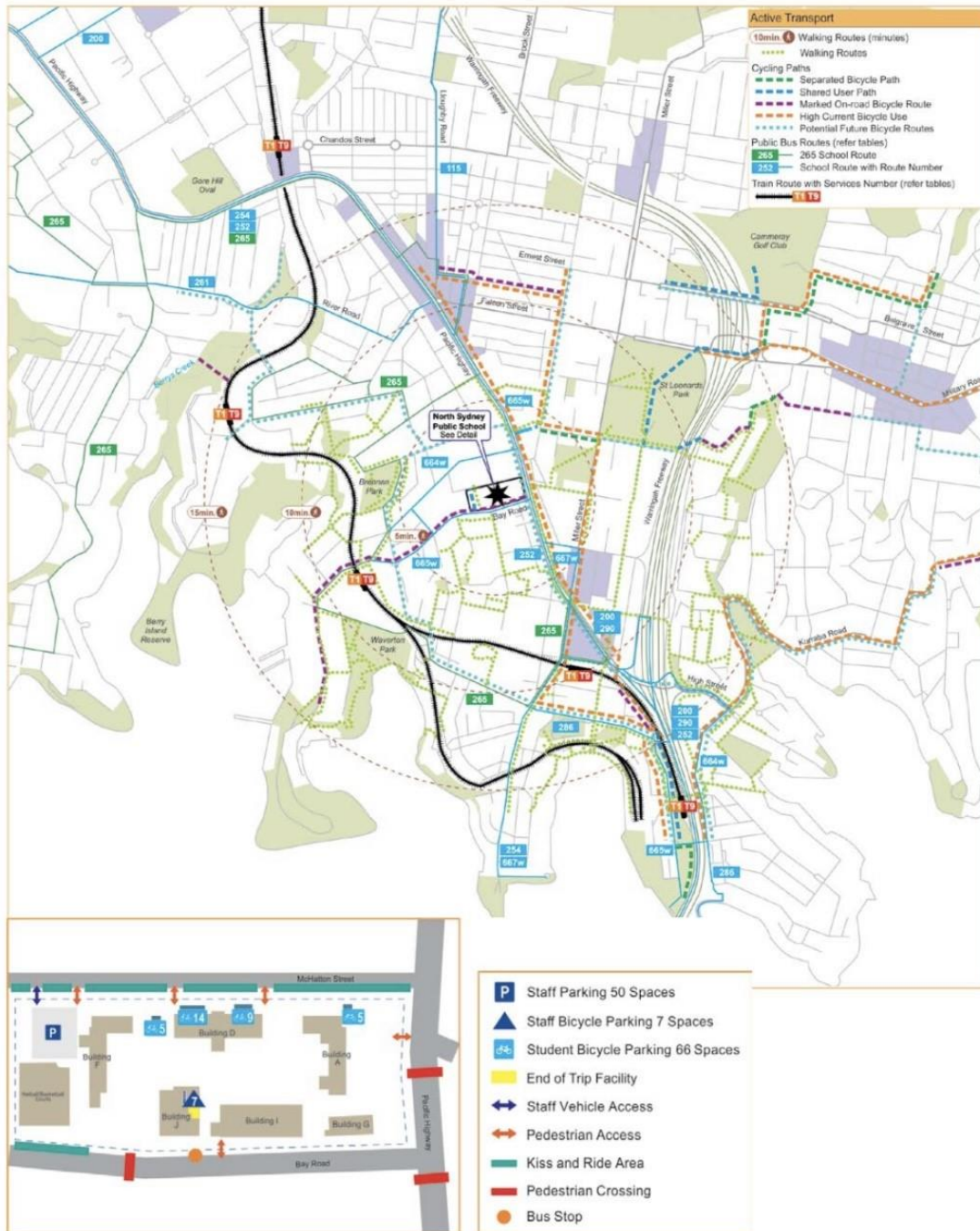
Walking:

Walking is a widely used means of getting to and from the school by many families. The school promotes the 'School Walking Bus' program.

- *The recent school upgrade addresses the 'Transport for NSW's Future Transport Strategy 2056, as it would provide an upgraded educational facility generating additional employment opportunities close to public transport accessible by staff and provide improvements to pedestrian connectivity to the site.'*

* (From NSW Department of Planning and Environment: State Significant Development Modification Assessment (SSD 11869481 MOD 2) March 2023)

Active transport options to North Sydney Public School



* From SINSW, October 2023

5.2 Noise mitigation

The following measures will be taken by the school to manage the noise generated during after-hour use:

- Closing doors during the evening when amplified music is played within the hall.
- Including more speakers, closer to the noise receiver as a more effective way to provide coverage of external areas while reducing noise spill to neighbouring properties (in contrast to a limited number of loudspeakers).
- Instructing attendees to respect the surrounding by limiting noise.
- Staff members to discourage the attendees to congregate outside the venue.
- Staggering exit times to limit the crowd leaving the venue at the same time.
- Restricting use of the Hall and Sports courts before 8am and after 10pm.
- Sound amplification beyond typical school use requirements will not be used when appropriate.

6. Event Schedule

Event	Approx. Attendees	Frequency	Time and duration	Modes of travel	Event size: S, M, L ?
School Events					
Parent information evenings	500	Annually (Feb)	1 hour	Car, train, bus, walking, bicycle.	M
Parent/teacher interviews	150 daily	Annually (April)	3-4 hours, over 1 week	Car, train, bus, walking, bicycle. Staggered arrival and departure times.	M
Mothers/Fathers Day breakfast	200	Annually (May/Sept)	1 hour	Car, train, bus, walking, bicycle.	M
Book week parade	300	Annually (Aug)	1 hour	Car, train, bus, walking, bicycle.	M
Year 6 evening	200	Annually (Dec)	2 hours	Car, train, bus, walking, bicycle.	M
Various P & C events	200	Quarterly	2 hours	Car, train, bus, walking, bicycle.	M
Kindy Info Night	100	Annually (Oct)	1 hour	Car, train, bus, walking, bicycle.	M

Community User Groups					
Out of School Hours Care run by PCYC	< 100 at a time	Weekdays	6 hours (3 morning and afternoon)	Car, train, bus, walking, bicycle. Staggered drop off and pick up times.	S
St Nicolas School of Russian	> 100, <300	Weekly (Saturday)	6 hours	Car, train, bus, walking, bicycle, staggered drop off and pick up times.	M
Australian Electoral Commission	> 1000	State & federal election times	10 – 12 hours	Car, train, bus, walking, bicycle. Staggered arrival and departure times.	L

7. Communication Strategy

- Maintain an updated list of contact details for all stakeholders.
- Use various communication channels (website, social media, emails) to inform stakeholders about upcoming events, road closures, and potential disruptions.

8. Emergency Response

- Refer to the Emergency Management Plan (EMP) for further details.

9. Environmental Sustainability

- Encourage waste reduction and recycling practices during events.
- Minimise energy consumption by using efficient lighting and equipment.

10. Post-event Evaluation

After each event, conduct an evaluation to assess its impact on the premises and the community. Gather feedback from attendees and residents to identify areas for improvement.

11. Review and Continuous Improvement

Regularly review and update the OOHEMP to incorporate lessons learned from previous events and to align with any changes in local regulations or SSD conditions.

By implementing this Out of Hours Event Management Plan, North Sydney Demonstration Public School aims to ensure the successful execution of events while minimising negative impacts on the school premises and the surrounding community, in alignment with North Sydney Council's policies and NSW SSD conditions.

12. Appendix - Record of Council Consultation

Isidro Flores-Coni

From: Isidro Flores-Coni
Sent: Monday, 6 November 2023 10:30 AM
To: council
Cc: Josh Johnston
Subject: RE: Out of Hours Event Management Plan - North Sydney Public School
Attachments: Out of Hours Event Management Plan_V2 October 2023.pdf

Good Morning,

I am following up on the emails sent to Council on 18 October and 31 October 2023 regarding the Out of Hours Management Plans for the school and community (re-attached for your convenience), as per Conditions E1-E4 of SSD 11869481.

Could you please review and confirm acceptance or provide your comments by COB Thursday 9 November 2023?

Thanking you in advance,
Kind regards,

Isidro Flores-Coni

Project Manager, Australia

Turner & Townsend

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Turner & Townsend Project Management Pty Ltd
ABN 88 123 154 585

From: Isidro Flores-Coni
Sent: Tuesday, 31 October 2023 2:33 PM
To: council <council@northsydney.nsw.gov.au>
Cc: Josh Johnston <Josh.Johnston@turntown.com>
Subject: Out of Hours Event Management Plan - North Sydney Public School

Good Afternoon,

Following the below email, could you please confirm reception of the attached and provide comments by 3/11/2023?

Regards,

Isidro Flores-Coni

Project Manager, Australia

Turner & Townsend

Level 19, One Wharf Lane, 171 Sussex Street, Sydney NSW 2000
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Turner & Townsend Project Management Pty Ltd
ABN 88 123 154 585

From: Christopher Pytko <Christopher.PYTKO1@det.nsw.edu.au>
Sent: Wednesday, October 18, 2023 10:25 PM

To: council@northsydney.nsw.gov.au <council@northsydney.nsw.gov.au>

Subject: North Sydney Public School Upgrade Compliance - SSD 11869481

Hi.

I am writing to communicate to North Sydney Council the Out of Hours Management plan, for the North Sydney Public School Upgrade Compliance - SSD 11869481.

Could you please pass this onto the relevant contact.

Thanks for your help.

Kind regards,

Chris Pytko

3SS Classroom Teacher



North Sydney Demonstration School.

Cammeraygal Country.

Bay Rd. Waverton. NSW. 2060.

Ph: (02) 8904 7800 | email: christopher.pytko1@det.nsw.edu.au

I acknowledge the homelands of all Aboriginal people and pay my respects to Country.

*** This message is intended for the addressee named and may contain privileged information or confidential information or both. If you are not the intended recipient please notify the sender and delete the message. ***