

Minutes

Lindfield Learning Village CCC

Purpose	Meeting 3	
Date	26/08/2021	
Time	5:00pm	
Location	Online	
Chairperson	Abigail Goldberg	
Attendees	Community representatives: <ul style="list-style-type: none"> Janet Halliday (<i>part – technical problems</i>) Jason Wong Lynne Lee Guy Beaubois Suzanne Little 	Project representatives: <ul style="list-style-type: none"> Jim Lewis, Senior Project Director, SINSW Deb Smithers, Business Manager, LLV Kate Burgess, Community Engagement Manager, SINSW Amy Gregg, LLV Travel Coordinator In attendance: <ul style="list-style-type: none"> Sasha Serrao, Savills, Senior Project Manager Lincoln Lawler, SINSW Principal Development Planner Joseph Piccoli, Ku-ring-gai Council Strategic Transport Engineer Andrew Gillies, Willoughby Council Strategic Transport Planner
Apologies	<ul style="list-style-type: none"> Rebecca Lehman, SINSW Sustainable Transport Technical Advisor 	

Agenda

Topic

1. Welcome, apologies and confirmation of minutes from previous meeting

The Chair welcomed participants, advised apologies and noted that as no comments had been received in response to the previous minutes, these are able to be considered final.

2. Declaration of interests

The Chair invited a declaration of interests, but no interests were required to be declared.

3. Project update

Ms Serrao provided an update on project progress, noting that the project has been slightly delayed due to COVID restrictions affecting access to construction sites. The project team is however now gradually returning to site, and the following initiatives have progressed:

- The design for the upgrade and extension of the right-hand turn from the Pacific Highway onto Grosvenor Road is currently being developed.

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- Two new pedestrian crossings have been completed. Lighting will be installed in due course.
 - Final commissioning of building H&M is underway with anticipated practical completion in September.

Mr Lewis advised that the Aurora College, a specialist distance learning facility that provides support for gifted students in remote and regional locations online, was moved on-site prior to the lockdown commencing.

Operationally, Ms Smithers advised that the school was currently working on an online basis, with approximately 10 students only on site.

The following matters were discussed:

- Members queried plans regarding landscaping of the APZ area outside the school boundary, noting concerns regarding interface planting in particular.
- The project team advised that re-planting is planned as well as the installation of core logs for sediment and erosion control. Progress has however been delayed due to COVID restrictions limiting contractors being on site.

Action: Discussion at the next meeting will focus on landscape planning. In the interim, please be advised that the Stage 2 landscaping plans are a public facing document (A24 – Notice of determination 2t) located on the project website, link below:

<https://www.schoolinfrastructure.nsw.gov.au/projects//lindfield-learning-village-stage-2.html#category-reports>

Original landscape documents, approved under the SSDA, are also located on the website however these drawings have been superseded as a result of detailed design development and multi discipline requirements, including bushfire regulations.

With regard to Stage 1 plans (in particular in relation to Dunstan Grove) landscaping detail is provided in the attached plan.

Post meeting note: Ms Serrao confirmed that additional sediment control in the APZ area outside the school boundary was completed on 13 August 2021.

4. Discussion: School Transport Plan

Ms Gregg presented a slide deck (attached) explaining the role of the travel coordinator and progress to date, noting:

- She has been working with the school since January this year, primarily encouraging active travel and public transport use.
- A travel plan has been developed that sets mode share targets for, and monitors usage of transport modes, including:
 - Walk / cycle / scoot
 - Bus
 - Car
- A Transport Working Group has been established that includes representatives from Transport for NSW (TfNSW), SINSW and the Savills project team, Ku-ring-gai and Willoughby Councils. The group is working together proactively to improve accessibility of the school.
- Seeking a school crossing supervisor – application submitted in January 2021 but not yet approved; Ms Gregg is continuing to follow up.
- The pick-up and drop-off site has been moved south of the school to improve safety conditions and displace cars from Eton Road. The impact of the move will be tested once the school re-opens to students.
- Several successful fun initiatives have been held to encourage active transport including Ride to School Day (including discounts from a local bike shop), Walk Safely to School Day (promoting new crossings and including a walking challenge with pedometers provided by TfNSW).
- Ongoing communication with LLV community providing information on and promoting bus travel, travel safety and travel events among other transport-related matters.

The following matters were discussed:

- Leveraging parent community (Friends of the Village) interest to improve bus services.
- Communications with parents regarding bus services in West Chatswood has been patchy to date.
- It was raised at the previous meeting that increased numbers of parents were parking around the school area and Oval at pick-up time. The project team noted that the new drop-off and pick-up location is intended to alleviate this, however it has not yet been tested due to lockdown.
- Support of transport for students with a disability: the project team advised that disabled access parking spaces have been made available opposite the turning loop.

Action: *The parent community is encouraged to be in contact with Ms Gregg (Amy.Gregg@mottmac.com), and to proactively support active transport initiatives as well as improvement of bus services.*

5. Discussion: Traffic Planning for the Peninsula

Mr Piccoli of Ku-ring-gai Council advised:

- Draft designs have been procured for lighting of pedestrian crossings. Next steps are for Council to submit a lighting application to AusGrid, then to engage an appropriate contractor. Hopes to see installation in the coming months
- Once bus services pick up, hoping to see activity concentrated on the new drop off and pick-up area.

Mr Gillies of Willoughby Council noted Council's renewed emphasis on encouraging active transport to schools. Key support is for bus services to and from Chatswood station. Encourages the school and parent community to lead lobbying in this regard, noting that Council will support bus-related initiatives in particular.

The following matters were discussed:

Status of the pedestrian crossing from Eton Road just north of the intersection with Shout Ridge, which appears dark at night.

Mr Piccoli undertook to investigate the crossing and advised subsequent to the meeting that he had created an internal request to review the existing street light over the pedestrian crossing. The reference number for the request is RMRD21/02921.

Action: *Both Council traffic planners provided their contact details in order to assist with traffic and transport related matters where possible, noting however that Ms Gregg as the school travel coordinator should be first point of contact:*

- Joseph Piccoli, Ku-ring-gai Council Strategic Transport Engineer:
piccoli@kmc.nsw.gov.au
- Andrew Gillies, Willoughby Council Strategic Transport Planner:
Andrew.Gillies@Willoughby.nsw.gov.au

6. Other business

No other business was raised.

Next meeting

The next meeting will be **online at 5pm on 25 November 2021**. CCC members requested that discussion at this meeting address the landscape planning for the school, with a focus on the interface planting between the school and neighbouring areas.

The meeting closed at 6:00pm
