

Minutes

Lindfield Learning Village CCC

Purpose	Meeting 6 (FINAL MEETING)	
Date	28/04/2022	
Time	5:00pm - 6:01pm	
Location	Online	
Chairperson	Abigail Goldberg (independent)	
Attendees	Community representatives: <ul style="list-style-type: none"> Jason Wong Suzanne Little Lynne Lee 	Project representatives: <ul style="list-style-type: none"> Jim Lewis, Senior Project Director, SINSW Deb Smithers, Business Manager, LLV Kate Burgess, Community Engagement Manager, SINSW In attendance: <ul style="list-style-type: none"> Matthew Richardson, Savills Danielle Bahra, Mott McDonald (LLV Travel Coordinator)
Apologies	<ul style="list-style-type: none"> Janet Halliday 	

Agenda

Topic

1. Welcome and apologies

The Chair welcomed participants and noted apologies.

The Chair confirmed that this would be the final meeting of the LLV CCC, as advised inter-session, subsequent to advice received from the Department of Planning and Environment (DPE).

Confirmation of minutes from previous meeting

As no comments had been received in response to the previous minutes, these were noted as final.

Closing-off of actions from previous meetings

Parking for out-of-hours care centre (OSCH) – SINSW advised that they were preparing to make a submission to DPE seeking to utilise the upper and lower car parks for OSCH car parking, to facilitate drop off and pick up, walking and collecting children from the OSCH, which is further down Dunstan Grove. This may require a Modification Application to DPE regarding use of the car park.

In addition:

- The school has sent an email to parents regarding what is considered appropriate use of the carpark

Topic

- Ms Smithers noted that the boom gates will stay up until 7pm, when the cleaners leave

CCC members sought to clarify why the pick-up arrangements require parents to enter the school via Pedestrian Gate 16. Ms Smithers noted that the OSCH does not have a single pick-up time, and that parents are required to physically collect their children.

Action: *Community members are to be kept updated by SINSW regarding changes to OSCH pick-up arrangements.*

- Asset Protect Zone (APZ) Fire Safety Management including community title land transfer - SINSW advised that their Property team are investigating a transfer or lease arrangement in relation to the community title land to ensure integrity in the maintenance of the APZ.

Action: *Community members are to be kept updated by SINSW regarding APZ matters.*

- Landscaping interface between SINSW and Dunstan Grove -
 - SINSW presented preliminary plans for the landscaping interface.
 - CCC members (representatives of Dunstan Grove) noted that the area is highly visible for local residents and that embellishment would be welcomed.
 - CCC members asked whether they would have an opportunity to provide comment on the landscaping plans considering their local knowledge and experience. SINSW advised that landscape plans would be provided for feedback in May.
 - CCC members questioned maintenance of the gardens going forward. Members noted that the garden area beneath the overhead bridge had been landscaped as part of Phase 1, but has not been maintained since.
 - Ms Smithers advised that she has commenced a process for engaging landscapers who will assist from September, when the school takes over maintenance from SINSW.

Action: *Community members Janet Halliday and Suzanne Little are to be kept updated by SINSW regarding APZ and landscaping matters.*

- School transport planning going forward – SINSW introduced Danielle Bahra (DB), who has replaced Amy Gregg as the LLV Travel Coordinator. Ms Bahra has been appointed for one year in the first instance, and will be the key contact going forward. She provided a presentation regarding mode share targets and how these are being met so far.
 - Ms Smithers noted that the number of parents driving has increased in response to Covid restrictions, but that this pattern will hopefully be reversed as restrictions are lifted. Also noted that parents tend to drive more when the weather is rainy.
 - CCC members queried bus provision. SINSW noted that one of their lessons learned from this project is that bus planning is a long process and bringing new services on board is particularly challenging. Equally challenging has been getting a pedestrian supervisor on board.
 - CCC members advised that there were ongoing safety concerns in relation to school drop-off and pick-up, including at pedestrian crossings. SINSW advised that this matter remains under investigation, and that solutions are being considered.

Action: *Community members to note Ms Bahra's contact details as follows: danielle.bahra@mottmac.com. Ms Bahra to engage with P&C, and provide an update presentation as put forward to the CCC.*

All community members are to be kept updated regarding school transport planning, and the outcome of safety investigations.

2. Declaration of interests

The Chair invited a declaration of interests, but no interests were required to be declared.

3. Project update:

SINSW advised that in relation to the rooftop modification, work had been undertaken during the school holidays, including the provision of visual and acoustic screening of rooftop plant and equipment.

Action: *Community members Janet Halliday and Suzanne Little asked to be kept updated by SINSW regarding acoustic monitoring.*

SINSW advised further that kerb-side barriers were to be upgraded at the bus drop-off zone in the next school holidays

Implementation of the Pacific Highway upgrade – approval is expected imminently regarding delivery of an additional lane on the Highway that is required to serve school related traffic. This work is scheduled to start in May and proceed for three months largely at night so as not to disrupt daytime traffic.

4. Discussion:

Contacts going forward:

- Contact going forward should be via the school email in the first instance: Lindfieldlearningvillage@det.nsw.edu.au. Messages from this email are transmitted to Ms Smithers or the School Principal, depending on the issue.
- Noted that liaison with the community would be on an as-needs, issue-basis going forward rather than scheduled meetings.
- Jim Lewis (Jim.lewis3@det.nsw.edu.au) will remain contactable to assist if needed although he will no longer be on-site, and is likely to be assigned to other projects.

5. Other business

Thanks were expressed for the support of the community in this process, noting that participants were all volunteers and that meetings have taken place out of work hours.

The Chair also observed that both the School and SINSW had been laudable in their responsive and cooperative approach to working with the community.

Community members commented that the process had been beneficial for them.
