

## EMP Preparation Checklist (Condition B13)

Use the checklist below to help develop an EMP that contains all the required information. The checklist should be completed and supplied to the Department with the EMP. One checklist should be submitted for each EMP.

Requirement	Plan Reference	Yes/No/ Not Applicable
<b>Document preparation and endorsement</b>		
Has the EMP been prepared in consultation with all relevant stakeholders as per the requirements of the conditions of consent? (Section 4.1)	<p><b>Appendix. H</b> CPTMSP – <u>4</u> Traffic Management plan Sent to Council 16/12</p> <p><b>Appendix. F</b> CNVMSP – <u>6</u> Noise and Vibration Management Plan Consultation with HSC – Complete 15/12/21 Community Consultation - Complete</p> <p><b>Appendix. J</b> CSWMSP Sent to Council 16/12/2021</p>	Yes
Have the views of the relevant stakeholders been taken into consideration? Have appropriate amendments been made to the EMP and does the EMP clearly identify the location of any changes? (Section 4.1)	<p><b>Appendix. H</b> CPTMSP – <u>4.1</u> Traffic Management Planning Process</p> <p><b>Appendix. F</b> CNVMSP – <u>Appendix C</u> Community Consultant Summary Report</p> <p><b>Appendix. J</b> CSWMSP – <u>Attachment 3</u> SI Consultation Form</p>	Yes
Has the EMP been internally approved by an authorised representative of the proponent or contractor? (Section 4.2)	<p><b>Revision Register CEMP</b></p> <p><b>Appendix. H</b> CPTMSP – Document Control</p> <p><b>Appendix. F</b> CNVMSP – Document Control</p> <p><b>Appendix. J</b> CSWMSP – Document Control</p>	Yes

<b>Version and content</b>		
Does the EMP describe the proponent's Environmental Management System (EMS) (if any), and identify how the EMP relates to other documents required by the conditions of consent? (Section 3.5.1)	<b>1.3</b> EMP Interrelationship other documents	Yes
Does the EMP include the required general content and version control information? (Section 3.1)	<b>Revision Register CEMP</b>  <b>Appendix. H</b> CPTMSP – Document Control  <b>Appendix. F</b> CNVMSP – DocumentControl  <b>Appendix. J</b> CSWMSP – DocumentControl	Yes
Does the EMP have an introduction that describes the project, scope of works, site location and any staging or timing considerations? (Section 3.2)	CEMP Section 1.1 Scope & Application CEMP Section 1.2 Project Description CEMP Section 1.2.1 Hours of Work <b>Appendix H.</b> CPTMSP – 2.2 Proposed Development <b>Appendix. F</b> CNVMSP – <u>1.1</u> Overview <b>Appendix J</b> CSWMSP – <u>1.1</u> Site Locality, <u>1.2</u> Development Proposal <b>Appendix.G</b> CWMSPP – <u>2</u> Project	Yes
Does the EMP reference the project description? (Section 3.3)	<b>4.2</b> Project Description	Yes
Does the EMP reference a Community and Stakeholder Engagement Plan(or similar) or include community and stakeholder engagement actions (ifrequired)? (Section 3.4)	<b>3.11.1</b> Community Consultation	Yes
Have all other relevant approvals been identified? Has appropriate information been provided regarding how each approval is relevant?(Section 4)	<b>Appendix. H</b> CPTMSP  <b>Appendix. F</b> CNVMSP  <b>Appendix. J</b> CSWMSP	Yes
Has the environmental management structure and responsibilities been included? (Section 3.5.2)	<b>1.7</b> Roles and Responsibilities	Yes

<p>Does the EMP include processes for training of project personnel and identify how training and awareness needs will be identified? (Section 3.5.3)</p>	<p><b>2.1</b> Environmental Awareness</p> <p><b>Appendix. F</b> CNVMSP – <u>7.10</u> Workers Training and Awareness</p> <p><b>Appendix. H</b> CPTMSP – 5.8 Workers’ Site Induction</p>	<p>Yes</p>
<p>Does the EMP clearly identify the relevant legal and compliance requirements that relate to the EMP? (Section 3.5.3)</p>	<p><b>7</b> References</p> <p><b>1.6.3</b> Legal Compliance and Other Requirements</p> <p><b>1.4</b> Policy and Objectives</p>	<p>Yes</p>
<p>Does the EMP include all the conditions of consent to be addressed by the EMP and identify where in the EMP each requirement has been addressed? (Section 3.5.13)</p>	<p>Compliance with SSD Conditions</p> <p><b>Appendix. H</b> CPTMSP – Compliance with Conditions of Consent</p> <p><b>Appendix. F</b> CNVMSP – SSD Compliance</p> <p><b>Appendix.J</b> CSWMSP – Compliance with Conditions of Consent</p>	<p>Yes</p>
<p>Have all relevant guidelines, policies and standards been identified, including details of how they are relevant? (Section 3.5)</p>	<p><b>1.6.3</b> Legal Compliance and Other Requirements</p> <p><b>7</b> References</p> <p><b>Appendix. F</b> CNVMSP – <u>3.1</u> General</p>	<p>Yes</p>
<p>Is the process that will be adopted to identify and analyse the environmental risks included? (Section 3.5.5)</p>	<p><b>2.4</b> Environmental Risk Register</p> <p><b>5.1</b> Measurement &amp; Evaluation</p> <p><b>Appendix. A</b> Project Risk Register</p>	<p>Yes</p>
<p>Have all the environmental management measures in the EIA been directly reproduced into the EMP? (Section 3.5.7)</p>	<p><b>3</b> Specific Environmental Issues</p>	<p>Yes</p>

Have any additional environmental management measures been included in the EMP? (Section 3.5.7)	<p><b>3</b> Specific Environmental Issues</p> <p><b>5</b> Monitoring &amp; Review</p>	Yes
Have environmental management measures been written in committed language? (Section 3.5.7)	<b>2</b> Implementation	Yes
Have project environmental management measures, including hold points, been identified and included? (Section 3.5.6)	<b>2.3</b> Environmental Risk Register	Yes
Are relevant details of environmental monitoring that will be carried out included? (Section 3.5.8)	<p><b>5. Monitoring &amp; Review</b></p> <p><b>Appendix. F</b> CNVMSP – <u>7.9</u> Monitoring Program</p> <p><b>Appendix. J</b> CSWMSP – <u>2.2</u> Sediment and Erosion Control Measures</p> <p><b>Appendix. G</b> CWMP – <u>7</u> Waste Management Plan – Monitoring &amp; Reporting</p>	Yes
Have the components of any environmental monitoring programs been incorporated? (Section 3.5.8)	<p><b>5</b> Project Monthly Review</p> <p><b>Appendix. J</b> CSWMSP – <u>2.3</u> Soil and Water Management Plan</p> <p><b>Appendix. G</b> CWMP – <u>7</u> Waste Management Plan Application</p>	Yes
Are environmental inspections included? (Section 3.5.9)	<p><b>5.2.1</b> General Requirements</p> <p><b>5.3</b> Site Inspection</p>	Yes
Does the EMP document all relevant compliance monitoring and reporting requirements for the project? (Section 3.5.12 and 3.5.13)	<b>5.1</b> Monitoring of Project Objectives, Targets & Risks	Yes
Does the EMP describe the types of plans or maps (such as environmental control maps) that will be used to assist with the management of environmental matters on site? (Section 3.5.10)	<p><b>Appendix B:</b> Erosion and Sediment Control Plan</p> <p><b>Appendix F:</b> Noise and Vibration Management Plan</p> <p><b>Appendix H:</b> Construction Traffic &amp; Pedestrian Sub Plan</p> <p><b>Appendix J:</b> Construction Soil &amp; Water Mgmt Sub-Plan</p>	Yes

Does the EMP list environmental management documents?(Section 3.5.11)	<b>Appendix B:</b> Erosion and Sediment Control Plan <b>Appendix C:</b> Contaminated, Acid Sulphate & Sodic Soil Plan <b>Appendix E:</b> Water Management Control Plan <b>Appendix F:</b> Noise and Vibration Management Plan <b>Appendix H:</b> Construction Traffic & Pedestrian Sub Plan <b>Appendix I:</b> Driver Code of Conduct <b>Appendix J:</b> Construction Soil & Water Mgmt Sub-Plan	Yes
Is an auditing program referenced? (Section 3.5.13)	5.3 Site Inspections and External Audits	Yes
Does the EMP include the incident notification and reporting protocols that comply with the relevant conditions of consent? (Section 3.5.15)	4.3 Incident Notification & Reporting	Yes
Does the EMP identify the project role/position that is responsible for deciding whether an occurrence is an incident? (Section 3.5.15)	1.7 Roles and Responsibilities	Yes
Does the EMP describe a corrective and preventative action process that addresses the requirements? (Section 3.5.16)	4.3 Incident Notification & Reporting	Yes
Does the EMP include details of a review and revision process that complies with the requirements? (Section 3.6)	1.4 Policy and Objectives	Yes