

# School Funded Works Fact Sheet

## Planning to undertake construction work on your school site?

*Have you considered?*

Have you checked the Asbestos Register for the site and confirmed nil asbestos identified in the area of works?

Your school specific asbestos register can be found on AMS on the Web via your Portal.

The report identifies each room individually. You can download your site map through AMS on the Web.

Is there a specific time when the works must be undertaken?

What mitigation strategies have been considered if there are delays?

E.g. wet weather, poor contractor performance, lead time for materials etc

Will the Project be impacted on by the following Environmental Constraints:

- Bushfire Protection Zones
- Flood Prone Land
- Contamination Issues

Who will be responsible for ongoing maintenance and cleaning costs associated with the project?

Is the Department of Educational Facilities Standards & Guidelines relevant to this project?

Some standards that may be relevant are:

SG951 – Schedule of Luminaires

DG64 – Communications

DG90 – Landscape Design

DG91 – Landscape Hardworks

DG92 – Landscape Softworks

DG93 – Landscape Fixtures

Will the works be undertaken during school time?

Contractors aren't required to hold a WWCC. If they do not hold a WWCC, click [here](#) for declaration

Will there need to be a modification of the schools Emergency Evacuation Procedures during construction?

Is vehicle access to location of project available if required?  
E.g. delivery of materials

Is consent required for this project?

Search State Environmental Planning Policy to confirm what category the project is required to comply with

Is the proposed location of the works likely to be required for future development?

Consider future demountable requirements, access to the site, potential future development etc.

Does the project require a qualified tradesperson to undertake the works?

Is their licence current – Search [here](#) for licence details

Does this particular job require someone that has a qualification?

Has a service location search been completed ?

Note: Dial before you dig does not cover inside the school boundary

If the project is funded by the school, you must comply with relevant policies and guidelines relating to Procurement

Does the Contractor hold the appropriate licences:

- Public Liability Insurance (minimum value \$20m)
- Workers Compensation / Personal Accident Insurance (for single trade, no employees)
- Long service levy (projects over \$25,000 inclusive of GST)