

Tier 1 - Checklist	
School Name:	
School Principal:	
Category: Internal Painting	
Project Name:	
Project Description / Scope:	

Funding Information	Yes	No
Is the Project funded through community funds? I.e. P & C	<input type="checkbox"/>	<input type="checkbox"/>
Is the Project funded through school funds?	<input type="checkbox"/>	<input type="checkbox"/>
Have you notified the AMU via AMS on the Web prior to work commencing?	<input type="checkbox"/>	<input type="checkbox"/>

General Information	Yes	No	N/A
Have you consulted with the Principal or school representative in regards to this project? Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is a qualified painter undertaking the works - License No.:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you confirmed the Contractors has the following current insurances:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Public Liability Insurance (minimum value \$20m)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Workers Compensation / Personal Accident Insurance (for single trade, no employees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Long service levy (projects over \$25,000 inclusive of GST)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you considered and included all preliminary and post work costs? e.g. removal and reinstatement of furniture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you checked the NSW Heritage Database and confirmed the area of works is not heritage listed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you checked the Asbestos Register for the site and confirmed nil asbestos identified in the area of works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the Contractor comply with the relevant Australian Standards for works undertaken?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the Contractor(s) hold a WWCC? If no, click here for declaration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a Safe Work Method statement been completed and sighted prior to works commencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project Specifics	Yes	No	N/A
1 Has the existing paint been tested for lead?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 If yes, has a removal plan been developed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Are any repairs required ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Will pinboards / whiteboards be removed and reinstated at completion of works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Will Painting be completed as per the Educational Facilities Standards & Guidelines - SG671 - Painting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Completed by:	
Name:	Date
Principal Approved:	
Name:	Date